

## HEALTH AND SAFETY POLICY

### Vision

"We will have a safe workplace"

### Objectives

The Waimairi Tennis Club Health and Safety programme aims to:

- \* Provide a safe and healthy work environment
- \* Identify and control hazards and implement appropriate risk mitigation strategies
- \* Provide training on health and safety
- \* Record health and safety matters on a regular basis

Objectives will be achieved through:

- \* Committee and coaching staff support and commitment to health and safety
- \* Tennis coaches' education and participation
- \* Requirement and framework for the timely and accurate reporting of all incidents, accidents, unsafe conditions and near misses
- \* Inclusion of health and safety in each monthly meeting and when else required

The Elected Waimairi Committee (EWC) as the PCBU representative is accountable for the health and safety of all its coaches, contractors, committee members, parent supervisors, and members of the public who may come into contact with our workplace.

This is provided for by:

- \* Expecting all tennis coaches, contractors, committee members, and parent supervisors to share the responsibility for meeting the requirements of health and safety legislation and maintaining on-going accountability

The EWC has key responsibilities for implementing the health and safety system including:

- \* Ensuring that all tennis coaches, contractors, committee members, and parent supervisors receive appropriate training and are given an open forum to contribute to Health and Safety.
- \* Conducting health and safety assessments
- \* Designing, constructing, operating and maintaining our facilities so that they are safe
- \* Complying with relevant legislation, regulations, codes of practice, industry standards. and all Ministry of Health guidelines.

Lloyd Russell



President

Date 1st June 2016, updated 19 May 2020.